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# EMPLOYEE ORIENTATION

- Participation in the Orientation Program is required within the first 3 years of service for all new employees on a permanent or time-limited appointment
- All other employees are encouraged to participate
- There are 2 Modules included in the Orientation Program

## MODULE I

- A PowerPoint presentation that provides an overview of the US Geological Survey, including:
  - The USGS Mission
  - USGS Programs
  - USGS Employees
  - USGS Funding
  - USGS Products
- Module I also includes a 30-minute color videotaped slide presentation entitled "Parade of Programs"

## MODULE II

- A PowerPoint presentation that is meant to provide participants with an awareness of topics such as:
  - Merit System Principles
  - Ethics, EEO
  - Hiring and Benefits
  - Classification
  - Performance Management
  - The Rewarding Environment
- Module II is also available through your servicing personnel office, on the web, or via an interactive CD-ROM

Take advantage of this great training opportunity!

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**http://training.usgs.gov/orientation/orientindex.html**

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